CPA Service Structure Flow – 2019

General Advisory Council (GAC)

**ATTENDED BY:** Council Officers, Group Reps, Apprentices, CPA Members, Intergroup Liaisons, Executive Director

**COUNCIL OFFICERS**
- President – Plans agenda and chairs the meeting – 2 Years
- Vice-President – 2 years
- Secretary - Records minutes and submits to Meeting Liaison – 2 Years
- Meeting Liaison – 2 Years
- Research, Archive, History – 2 years

**MEETS** – monthly

**PURPOSE** – To prepare for and vote in interim of WSC, communicate wishes of the Fellowship to the GSVO and Board of Trustees, discuss group challenges and create workshops and service events to enhance members’ recovery.

World Service Conference (WSC)

**ATTENDED BY WSC MEMBERS:**
Delegates from CPA Groups and Intergroups, Board of Trustees, GAC Officers

**MEETS** – Annually

**PURPOSE** – CPA’s collective group conscience

Board of Trustees

**ATTENDED BY: BOARD MEMBERS AND TRUSTEE EMERITI**

**MEMBERS**
- President
- Vice-President
- Secretary
- Treasurer/Finances
  - Bookkeeper – (Paid)
- Public Information and Outreach
- Professional Advocacy
- Executive Director

**MEETS** – Monthly

**PURPOSE** – Oversees CPA Service Board and GSVO.

Committees

**MEMBER**
- Executive Director – oversee CPA day-to-day business operation (Inc. all business accounts, email accounts, Dropbox, etc.)
  - Literature Management/Publishing
    - Publishing
    - Store – appointed
  - Online presence
    - Website – appointed
    - YouTube – appointed
    - Social Media – appointed

**MEETS** – Monthly (or as needed)

**PURPOSE** – Varies by committee

General Service Virtual Office (GSVO)

**MEMBER**
- Executive Director – oversee CPA day-to-day business operation (Inc. all business accounts, email accounts, Dropbox, etc.)
  - Literature Management/Publishing
    - Publishing
    - Store – appointed
  - Online presence
    - Website – appointed
    - YouTube – appointed
    - Social Media – appointed

**PURPOSE**
To implement decisions of the World Service Conference. Publishes and distributes CPA literature.

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Group Rep: Chosen by meeting groups to attend and vote at the GAC.

Intergroup Liaison: Chosen by Intergroups to attend and vote at the GAC.

Delegates: Chosen by meeting groups and Intergroups to attend and vote at the WSC.

Apprentices (service position trainee) have vote only if primary officer is absent.

Trustee Emeriti: Former Board President, Secretary or Treasurer

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